

Our Lady of Mount Carmel  
Catholic School Council 2023-2024

**Meeting Minutes**

Thursday September 14, 2023

6:00 – 7:00 p.m.

OLMC Library

Present: Josie Zuppa, Heather Quesnel, Natalie Pegg, Milena DeGroot, Robin Spencer, Ashlee Hibbert, Judeen Ferguson, Olimpia Panella, Leanna Duncan-Gray, Melanie Riberio and Anne Simpson

Regrets: Verina Farrell, Pamela Treneer

Opening Prayer: Ms. Zuppa et al

Presentation of Agenda: Ms. Zuppa

Welcome and introductions: All

Dissolution of 2022-2023 Catholic School Council- Dissolved

Review of roles and Responsibilities of positions

- a. Chair
- b. Co-chair
- c. Treasurer
- d. Secretary

Elections of CSC Officers for 2023

10 total positions. 10 members in attendance therefore no voting is needed. Council positions are acclaimed, there was no contestation.

- a. Chair- Heather Quesnel
- b. Co-Chair- Robin Spencer
- c. Treasurer- Leanna Duncan-Gray
- d. Secretary- Anne Simpson

Members at Large: Natalie Pegg, Milena DeGroot, Ashlee Hibbert, Judeen Ferguson, Olimpia Panella, and Melanie Riberio

Committees

- a. Spirituality: Chair - Melanie, Members - Olimpia, Ashlee, Heather

- b. Hospitality (will also do Staff appreciation Luncheon): Chair - Ashlee, Members - Olimpia, Robin, Milena, Judeen, Heather
- c. Greening Committee: no committee- Heather will co-ordinate
- d. Fundraising committee: Chair - Natalie, Members - Anne, Milena, Leanna, Heather, Judeen
- e. Hot Lunch Committee: eliminated- will fall under fundraising committee

#### 2023-2024 meeting dates

- All meetings to take place at OLMC library from 6-7 PM unless otherwise indicated
  - Wednesday, October 4
  - Thursday, November 9
  - December- no meeting
  - Wednesday, January 17
  - Monday, February 26
  - March - no meeting
  - Monday, April 8
  - Monday, May 13
  - Monday, June 10
    - Social Date Thursday, June 6

#### Fundraising and upcoming events

- Hot Lunch Major Fundraiser for the school - volunteers needed.
  - Heather sent out Signup Genius for volunteers.
  - Heather/Natalie to draft a note to request volunteers. With no volunteers, we can not continue to do hot lunches.
  - Need police check/vulnerable sector screen. Ms. Zuppa to send out a link in the next week at a glance
  - Discussed additional training/offloading of responsibility from Heather onto more volunteers
- Minor Fundraiser- Online Auction last year
  - To be discussed by the fundraising committee at a future date
- Upcoming event- Halloween Dance Fundraiser
  - As discussed this year there will be a DJ.
  - Dance instructor. Anyone with connections in the community? Heather to check with her daughter's dance studio

Meeting Adjourned

Next Meeting - Wednesday, October 4th 6-7